



क्षेत्रीय कार्यालय बिहार

कर्मचारी राज्य बीमा निगम

पंचदीप भवन, जे. एल. नेहरू मार्ग

पटना - 800001

फोन : 0612 - 2521928, ई - मेल % rd-bihar@esic.in

SHORT TERM EXPRESS TENDER NOTICE-II

FOR INVITING QUOTATION FOR SELECTION OF EVENT MANAGER FOR ARRANGEMENTS FOR INAUGURATION

FUNCTIONS OF 50 BEDED ESIC HOSPITAL, BIHATA, AND STONE LAYING FUNCTION (2ND PHASE) ESIC HOSPITAL

PHULWARISHARIF, PATNA TO BE HELD ON 07.07.2018

TO, _____

It is hereby informed that 50 bedded ESIC hospital Bihata would be Inaugurated on 07/07/2018 at 11:00 AM and on the same day foundation laying function for 50 bedded ESI Hospital Phulwarisharif extendable to 100 Bed (2nd phase) will also take place at 3:00 PM. The above inauguration will be carried out by Hon'ble Union Minister of State Shri Santosh Gangwar in presence of Hon'bel chief Minister, Hon'ble Dy Chief Minster, and other Hon'bel Minters of state of Bihar. ESIC RO Bihar is in need of an able event-manager for smooth and successful execution of above functions. All the interested bonafide agencies/ firms/companies etc are requested to quote their best rate for execution of above functions.

A. Schedule of Programs :-

Sl No.	Venue	Name of function	Date and Time
1	ESIC Hospital, Bihata	Inauguration of commissioning of 50 Bedded ESIC hospital, Bihata	07/07/2018, 11:00AM
2	ESIC Hospital, Phulwarisharif	foundation laying function for 50 bedded ESI Hospital Phulwarisharif extendable to 100 Bed (2 nd phase)	07/07/2018, 02:00PM

B. Scope of Work:-

ESIC Hospital, Bihata (Inauguration)	ESIC Hospital, Phulwarisharif (Foundation laying Function)
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Sl No.	Work	Sl No.	Work
1.	Preparation of Water-Proof Pandal including Carpet Covering of Base Area.	1.	Preparation of Water-Proof Pandal including Carpet Covering of Base Area.
2.	Sitting Arrangements of at least 500 people in the Pandal with Plastic Chairs	2.	Sitting Arrangements of at least 300 people in the Pandal with Plastic Chairs
3.	Stage (Size 50 Ft. X 30 Ft) on Steel Frame with Two Podium and Sofas on dias for VVIPs.	3.	Stage (Size 40 Ft. X 20 Ft) on Steel Frame with Two Podium and Sofas on dias for VVIPs.
4.	VVIP Enclosures with sofa and Enclosures for Press Representatives with sofa.	4.	VVIP Enclosures with sofa and Enclosures for Press Representatives with sofa.
5.	Tower AC-4Nos. To be Installed on Stage.	5.	Tower AC-4Nos. To be Installed on Stage.
6.	Air-Coolers, Fans & Lights for Pandal as per requirement	6.	Air-Coolers, Fans & Lights for Pandal as per requirement
7.	Flower and Artificial Decoration on Stage and in Pandal	7.	Flower and Artificial Decoration on Stage and in Pandal
8.	Sound and Public Address System	8.	Sound and Public Address System
9.	Announcer/comparer	9.	Announcer/comparer
10.	Saraswati Vandana by professional troop with tabla and Harmonium	10.	Saraswati Vandana by professional troop with tabla and Harmonium
11.	Power Back-up DG Set (Noiseless)	11.	Power Back-up DG Set (Noiseless)
12.	Crowd and Parking Management for Vehicles	12.	Crowd and Parking Management for Vehicles

13.	LED/LCD screen for event telecast for audience	13.	LED/LCD screen for event telecast for audience
14.	Photograph and Video graphy of event to be given DVD	14.	Photograph and Video graphy of event to be given DVD
15.	Name Plates of dignitaries (around 25) with both sides.	15.	Name Plates of dignitaries (around 25) with both sides.
16.	Provision of Remote facility for inauguration function at ESIC Hospital, Bihata	16.	Provision of remote facility for stone laying function at ESIC Hospital, Phulwarisharif.
17.	Provision of Fire Extinguishers in Pandal	17.	Provision of Fire Extinguishers in Pandal
18.	Provision of proper direction signage from Patna Junction, Patna Gandhi Maidan, Income Tax Golumber, at every two Kilometers and on turning points up-to ESIC Hospital, Bihata.	18.	Nil
19.	Arrangement of Metal Detectors in consultation with the security Authorities/Local Administration.	19.	Arrangement of Metal Detectors in consultation with the security Authorities/Local Administration.
20.	The Material to be used for the Pandal and Stages etc shall be anti-inflammatory	20.	The Material to be used for the Pandal and Stages etc shall be anti-inflammatory
21.	Provision of Two Podiums on the stage	21.	Provision of Two Podiums on the stage
22.	Leveling of the site wherever required shall be done	22.	Leveling of the site wherever required shall be done
23.	There shall be separate entry gate for dignitaries and at least 5 entry/exit (with signage) shall be provided	23.	There shall be separate entry gate for dignitaries and at least 5 entry/exit (with signage) shall be provided

C. Site Visit/Verification:- The interested bidder may visit sites at Bihata and Phulwarisharif for having better acquaintance of the site for quoting their rates as per the following details:-

Sl No.	Venue	Name of function	Date and Time of verification/Visit	Contact Person and Mobile Number
1	ESIC Hospital, Bihata	Inauguration of commissioning of 50 Bedded ESIC hospital, Bihata	Up to 02/07/2018, (after 09:00AM)	Shri A Biswas, AGM, NBCC, ESIC, Hospital, Bihata. Mob : 7763816521
2	ESIC Hospital, Phulwarisharif	foundation laying function for 50 bedded ESI Hospital Phulwarisharif extendable to 100 Bed (2 nd phase)	Up to 02/07/2018, (after 09:00AM)	Dr. Arun Kumar Sharma, M.S. Mob.9431358115 Dr. Faiyaz Ahmad, DMS Mob.9204759755

D. Pre Bid meeting:-

For micro level details of the above arrangements, of pre bid meeting is scheduled 4:30PM on 02/07/18 at ESIC, RO, Patna. The interested bidder may prefer to participate in pre bid meeting for getting themselves aware of the minute details of the program. The interested bidders are advised to have Site Visit/Verification of the venue mentioned at A before pre bid meeting.

E. Last date and time of submission of financial bid:- The interested bidder may submit their quotation latest by – 03/07/2018 at 02:30PM.

F. Opening of Financial Bid:- The Financial Bid will be Opened on 03/07/18 at 02:45 PM.

G. Allotment of work :- The work will be allotted to successful bidder on 03/07/18.

H. Completion of Work: The above work shall be completed by the successful bidder (to whom work is allotted) by 06/07/18, 11:30PM.

I. Risk Clause: All risks relating to organizing the event shall be covered by the executing agency on its own and ESIC shall not be responsible for any loss /damage to its resources.

J. Reservation:- ESIC reserves the right to award/cancel any or both the events in case of any such need/exigencies/unforeseen circumstances. In case of cancellation of any event post award and start of work by the agency to whom work is allotted, the actual expenses incurred by the agency as substantiated by appropriate evidence will be paid on determination of contract.

FINANCIAL BID ARRANGEMENTS FOR INAUGURATION FUNCTIONS OF 50 BEDED ESIC HOSPITAL, BIHATA, AND STONE LAYING FUNCTION (2ND PHASE) ESIC HOSPITAL PHULWARISHARIF, PATNA TO BE HELD ON 07.07.2018

The bidder may quote their best price separately for ESIC, Hospital, Bihata and ESIC Hospital, Phulwarishariff in the following space:-

SL. No.	Venue and details	Rate Inclusive of all Taxes
1	Inauguration of commissioning of 50 Bedded ESIC hospital, Bihata	Figure: Words:
2	foundation laying function for 50 bedded ESI Hospital Phulwarisharif extendable to 100 Bed (2 nd phase)	Figure: Words:

Note:-

1. The Rates for the above functions shall be quoted separately for each venue after going through minutes of the scope of the work.
2. The selection of executing agency shall be made on the rates quoted for the individual site (for each site separately not on total for both)

Signature & Seal of the Bidder