



EMPLOYEES' STATE INSURANCE CORPORATION
"PanchdeepBhawan",JawaharLal Nehru Marg,
Patna -800001
(ISO-9001-2008 Certified Office)
Fax No.: 0612-25521928, e-mail: rd-bihar@esic.in

No.-P/42-11/6/18/2017/EDP

Date: 18/09/2017

To,

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Request for Quotation for repair of UPS & Stabilizer

Sir,

All potential/authorized vendor / Service Agencies are informed that ESIC RO-Patna Bihar has 19Nos. UPS(3KVA) and 16 Nos. of Stabilizer(6KVA)at different offices / locations in the state of Bihar are in non-working / faulty condition. The details of locations where these UPS and Stabilizers are installed are appended in "Annexure-A".

All the interested Vendor/Agencies possessing the eligibility criteria are invited to quote apply by furnishing document/filling up the form appended in "Annexure-B" and quote their rate in the proforma(price bid) furnished at "Annexure-C".

These UPS/Stabilizers are installed at different ESI Branch Offices/ESI Dispensaries and the applicant agency, if so interest may examine any or all such equipments by visiting any or all BOs/Dispensaries for quoting.

Eligibility Criteria:

1. **Scope of work** :-Repair of UPS(3KVA) and Stabilizer(6KVA) which were supplied more than 3 years ago.

a. Description of UPS:	Model No.
Liebert GXT MT EMERSON (3KVA)	0925200076MT03LB

b. Description of Stabilizer:	Code No.
ACPL, INTELLIGENT SERVO CONTROLLER (6KVA)	50137025 50138026

2. **Time of submission**:-You may submit the dully filled in RFQ by **09.10.2017 at 2:30 pm at EDP Branch, ESIC Regional Office, Patna.**
3. **Opening of RFQ**:- The RFQ will be opened on **09.10.2017 at 3:00pm** in the presence of interested participants who chooses to be present at time of opening of quotation.

4. **Security/Performance Deposit:-** The selected bidder would be required to submit security deposit/performance deposit @ 5% of estimated expenditure arrived as per rate quoted by the selected bidder by way of **Demand Draft drawn in favour of “ESI Fund A/c No. 2, payable at Patna,”** (Any other mode of payment will not be accepted). Security deposit will be refunded after 13(Thirteen) months.
5. **EMD:-Rs. 2000/-** should be submitted by way of **Demand Draft drawn in favour of “ESI Fund A/c No. 2, payable at Patna,”**(Any other mode of payment will not be accepted).
6. **Time schedule:-** The work shall be completed in 45 days from date of award of work and would have to be taken on warranty for 12 months.
7. **Payment schedule:-** The payment will be made to the party after satisfactory completion and certification of work. The completion of work will be assessed in presence of selected bidder and in representative authorized by RD, ESIC Bihar.

S/d
(Additional Commissioner/Regional Director)
ESIC, Regional Office
Patna, Bihar

“Annexure-A”

List of BO & Dispensary where UPS/Stabilizer are to be repaired-

UPS-LIEBERT GXT MT EMERSON

	Location	Location type	Address	UPS Issue	UPS Issue
1	Munger	Branch Office	Utshav Bhawan, Shastrinagar, Gali no. 1, Munger 811201	Not Working	Faulty
2	Samastipur	Branch Office	H/o Shri R.N.Singh, Near K.E. Girls School, Samastipur 838101	Not Working	Faulty
3	Katihar	Branch Office	Argara Chowk, Katihar, 854105	Not Working	Faulty
4	Gaya	Branch Office	H/o Late M.M.Singh, Durga Asthan, Tutwari, Gaya 823001	Not Working	Faulty
5	Banjari	Branch Office	ESI Dispensary Building, Banjari, Rohtas 821303	Not Working	Faulty
6	Dumrao	Branch Office	H/o Sri Ram Singh, Rajgarh, Dumraon 802136	Not Working	Faulty
7	Jamal Road, Patna	Dispensary	Road No-23, House No- 176, S.K. Puri, Patna	Not working	Faulty
8	Patna City	Dispensary	In front of Raj Cold Storage, Jallagli, Ranipur, Patna	Not Working	Faulty
9	Munger	Dispensary	Sojhighat, Munger	Not Tested	Found in Packed Condition
10	Bhagalpur	Dispensary	Ma Medica, Lehari Tola, Bhagalpur	Not Working	Faulty
11	Kahalgaoon	Dispensary	Type-111, 201 T.T.S. , Dipti Nagar, N.T.P.C , Kahalgaoon, BhagalPUR-813214	Not Working	Found
12	Muzafferpur	Dispensary	Kalam Bagh Road, Muzaffarpur	Not Working	Faulty
13	Samastipur	Dispensary	Muktapur, Samastipur	Not Working	Faulty
14	Gaya	Dispensary	New Area Piparpati, Gaya	Not Working	Faulty
15	Banjari	Dispensary	ESI Dispensary Building, Banjari, Rohtas 821303	Not Working	Faulty
16	Bihta	Dispensary	Medical Officer In Charge, ESID Dispensary, Damanjodi, Dist: Koraput	Not Working	Faulty
17	Hathiganj	Dispensary	Bata Factory Campus, Hatidah, Patna	Not Working	Faulty
18	Bihar	Patna	ESICS DBHPASEC0	Not Working	Faulty
19	Bihar	Bhagalpur	BO, Bhagalpur	Not working	Faulty

STABILIZER- ACPL, INTELIGENT SERVO CONTROLLER

	Location	Location type	Address	Stabilizer	Stabilizer
1	Munger	Branch Office	UtshavBhawan, Shastrinagar, Gali no. 1, Munger 811201	Not working	Not installed
2	Hajipur	Branch Office	Anwarpur, Station Road, Hajipur 844101	Not Working	Faulty
3	Muzaffarpur	Branch Office	S.B.I. Behind Bhagwanpur, Near Sadar Thana, Muzaffarpur 842001	Not Working	Faulty
4	Samastipur	Branch Office	H/o ShriR.N.Singh, NearK.E.Girls School, Samastipur 838101	Not Working	Faulty
5	Gaya	Branch Office	H/o Late M.M.Singh, DurgaAsthan,Tutwari, Gaya 823001	Not Working	Faulty
6	Banjari	Branch Office	ESI Dispensary Building, Banjari, Rohtas 821303	Not Working	Faulty
7	Mokama	Branch Office	ParshuramAsthan,Ward No.1, Mokama 803302	Not Working	Faulty
8	Jamal Road, Patna	Dispensary	Road No-23, House No- 176, S.K. Puri, Patna	Not Working	visit required
9	Kankarbagh	Dispensary	Ashok Nagar, Road No. 7, Kankarbagh, Patna	Not Working	Faulty
10	Munger	Dispensary	Sojhighat, Munger	Not Tested	Found in Packed Condition
11	Hajipur	Dispensary	Station Raod, Hajipur, Vaishali	Not Working	Faulty
12	Muzafferpur	Dispensary	KalamBagh Road, Muzaffarpur	Not Working	Faulty
13	Samastipur	Dispensary	Muktapur, Samastipur	Not Working	Faulty
14	Gaya	Dispensary	New Area Piparpati, Gaya	Not Working	Faulty
15	Bihta	Dispensary	Medical Officer InCharge,ESIDispensary,Damanjodi,Dist:Koraput	Not working	Not installed
16	Hathiganj	Dispensary	Bata Factory Campus, Hatidah, Patna	Not Working	Faulty

“Annexure-B”

1. The interested bidder shall have registration under appropriate Govt. authority viz GST etc and other taxes e.g. VAT/Service Tax paid certificate for the last 2 years.
2. The interested bidder shall have bank account in any schedule bank and must possess PAN.
3. The interested bidder must have authorization to execute the service of repair work of UPS and stabilizer.
4. The interested bidder must shall provide the components required for repair of UPS/stabilizer and they shall submit bill with price-list (as available), of the such component. The rate quoted by vender shall not be in excess of chargeable/payable rate.
5. The interested bidder must possess experience of **1 year** executing similar work. Work order/ testimonial in this regard must be attached.
6. The vender shall be free from encumbrance and have not been blacklisted by Govt. agency. **A self declaration in this regard is required to be submitted.**

Technical Bid

1. Name and address Bidder:
2. Email/ phone :
3. Name and address of owner/supplier/ partner:
4. Registration:
5. ESI/EPFO (if applicable):
6. Service Tax/GST:
7. VAT:
8. PAN:
9. Bank Name and Address:
10. Experience:

Declaration:

1. I/We have gone through the RFQ line by line and understand the same.
2. I/We possess the requisite license/ authorized/experience to execute the service and repair work of UPS and Stabilizer.
3. I/We or our firm are free any encumbrance and never been black listed by any government agency.
4. The rate quoted by me/us is not in excess with the rate quoted for similar work for other office.

Signature of Bidder
Name & Designation:
Company Seal

“Annexure-C”

(MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE)

**PRICE BID/FINANCIAL BID FOR REPAIR OF UPS, STABILIZER AT ESIC
RO/SD/BO/Dispensary AT DIFFERENT OFFICES/LOCATIONS.**

To,
The Regional Director
ESIC, Regional Office,
PanchdeepBhawan, J.L.N Marg
Patna-800001, Bihar

Sub: Your RFQ Notice No. _____
dated _____.

Sir,

This is with reference to your above mentioned RFQ for repair of UPS and Stabilizer. In case our bid is accepted, we shall be legally bound to accept the terms and conditions laid down in the RFQ document and in case of failure, the performance security amount of the RFQ deposited by us shall be forfeited. The prices quoted by us are as under-

SL No	Quantity	Specification	Quantity (Approx.)	Quote your Rate (Per Unit) including all taxes for repairs and One(1) year warranty	Remarks, if any
1.	UPS 3KVA	Liebert GXT MT EMERSON	19		
2.	STABILIZER-6KVA	ACPL, INTELLIGENT SERVO CONTROLLER	16		

Signature of the Bidder
Name & Designation:
Date:
Place:
Company Seal

General Information:-

1. The selected bidder shall first inspect the UPS/Stabilizer lying at different places require to be replaced. The work shall be executed only after issuance of separate work order (W.O.) location wise and as per terms contain in the W.O.
2. Deduction of payment:-No payment will be made for dis-satisfied completion of work.
3. Damage:- During course of repair if the selected bidder damage the UPS/Stabilizer the cost of such damage will be recovered from the selected bidder.
4. Legal Jurisdiction:-All legal disputes are subject to jurisdiction of Courts at Patna Court, Bihar.
5. All Installation should be with proper fitting.
6. All equipment's quoted should be of reputed brand/make.
7. All sealed envelopes should be dropped in a Tender Box kept at-EDP Branch, ESIC Regional Office, Patna, Bihar.
8. The lowest quote RFQ bidder will be arrived by evaluating the Grand Total.
9. The above quantities are indicative and may vary based on actual requirement while execution of work. The payment would be made as per actual.
10. Technical Bid must be in separate sealed envelope.
11. Financial bid must be submitted in separate sealed envelope. S. No. 10& 11 must be kept in sealed envelope.
12. Technically qualified RFQ bidders, financial bid may be opened.
13. RFQ bidders may be informed by email or phone for opening of financial bid.
14. Number of repairable UPS/Stabilizers may increase or decrease.
15. For proper coordination and efficient execution, the selected Agency will pick lot of 3 UPS and 3 Stabilizers for repairs and after completion and reinstallation of one lot, the next lot would be picked up for repairs. Repaired UPS and Stabilizer should be installed properly to the concerned BO/Disp. and should have to be signed by the controlling officer i.e. Branch Manager and / or IMO-in -charge.
16. Liquidated Damages-Late delivery of repaired UPS/stabilizer after 45 days will be chargeable .5%(point 5%) per week and maximum of 10% of tendered value.
17. Branch Manager/ Insurance Medical Officer and selected vendor must have Photos and records of S.No. of parts of UPS /stabilizer which are to be taken out from BO/Dispensary for repair such as:
 - a. Both side of Charger card
 - b. PSDR board/Main Board with control card
 - c. EMI Filter (Small Card)
 - d. Display
19. The RFQ documents can also be seen in ESIC website:
www.esicbihar.in/Tender