

TERMS OF REFERENCE	
General	
Position	Medical Officer(Full Time)
No. of Post	31
Location	Any of the ESIS Dispensary situated in following places:- Patna, Muzaffarpur, Bhagalpur, Kahalgaon, Munger, Hajipur, Bihar Sharif, Gaya, Mokama, Katihar, Samastipur, Bihta, Banjari, Hathidah, Patna City or for different locations of Bihar, where ESI Dispensary would be set up.
Duration of Contract	The recruitment will initially be for a period of eleven months which shall be extendable subject to the following conditions:- a. Satisfactory performance b. Continued requirement of the position and availability of funds. c. Approval of the position by ESIC/ESIS
Eligibility Criteria	
Category:- UR-11 , UR(F) -05 , EBC- 03 , EBC(F) 02 - , BC-03, BC(F)-01, BCs(F)-03, SC-03, SC(F) 02 – Total- 31	
Age	
Minimum Age: 21 Years Maximum Age: 65 Years as on 01.04.2017	
Qualifications:	
Essential Qualification:- 1. MBBS degree from institutions recognized by Medical Council of India with complete one year compulsory internship and registered in the Bihar Council of Medical Registration/ Medical Council of India on or before 01.03.2017	
Desirable Qualification: Working knowledge of computers & Internet.	
Essential Experience: Preference given to retired ESIS/ESIC/Govt. Servant. 1 Year post qualification working experience as Doctor in Health Care Institution/ Hospital/ Nursing Home	
Other Information/ Requirements/ Conditions	
Purpose of Assignment : To Provide treatment and care to patients in ESIS Dispensaries of different districts.	
Summary of Roles and Responsibilities 1. To examine and manage patients in ESIS Dispensaries. 2. To provide follow up care to the patients. 3. To perform all types hospital works in ESIS Dispensaries along with other paramedical staff. 4. To perform all types of activities in the urban areas attached with ESIS Dispensaries i.e. immunization, ANC, Outreach Health Camps & other related activities. 5. Liaison and convergence with ICDS, PHED, ESI Tie Up Hospitals etc. 6. Any other job assigned by the concerned officers.	
Desirable skills: 1. Ability to work in a team 2. Excellent interpersonal skills and able to make effective collaboration with the patient and community. 3. Good documentation and liaison skills. 4. Self-motivated and able to motivate others. 5. Effective presentation, communication and writing skills in Hindi & English.	
Remuneration/ Compensation: -Consolidated remuneration @ Rs. 44,000/- per month.	
Selection/ Agreement: 1. Selection would be done on the basis of Qualification/ Experience & Interview. 2. A Month wise Place wise panel of selected Doctors would be prepared District/ location wise. 3. Preference would be in order of application, Month wise & Experience. 4. Selected candidate will have to sign contractual agreement with ESIC before joining the post.	